



To	ASA Members
From	Athletics South Africa
Date	25 September 2018
Subject	Final Notice of ASA CM 13 October 2018
No pages	10

ELECTRONIC TRANSMISSION

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BOARD MEMBERS

PRES: Mr. Aleck Skhosana
 VICE-PRES: Dr Harold Adams
 T+F: Mr. Pieter Lourens
 RR: Mr. James Moloi
 CC: Mr. Jakes Jacobs
 Ath: Ms. Dorah Mngwevu
 ADD: Ms. Motlatsi Keikabile
 Ms. Shireen Noble
 Ms. Esther Malema
 Ms. Ntathu Gwadiso
 E.O. Mr. Jazz Mnyengeza
 Mr. William Mokatsanyane

HONORARY MEMBERS

Mervyn KING
 Mluleki GEORGE

PARTNERS

IAAF
 CAA
 SASCO
 SRSA
 NLC
 ASA Provinces
 ASA Associates
 SABC
 Adidas
 Tsogo Sun
 SA Sports Trust

MISSION

To make a contribution towards Nation Building and Healing of our land, South Africa, and the Transformation of our Society, through the Development of Athletics, from Grassroots to the highest levels of Excellence

CIRCULAR 104 OF ASA 2018 - Final Notice Of ASA Council Meeting, 13 Oct 2018

Dear ASA Members

Following the 1st notice of 27 August, this serves as the final notice of the 2018 Council Meeting of Athletics South Africa to be held as follows:

Date of ASA CM: Saturday 13 October 2018

Venue of ASA CM: OR Tambo Holiday Inn, Kempton Park

Registration: Between 08:30 – 09:30

Start of Meeting: 10:00 sharp

Please find below the following:

1. Declaration of Delegates for 2018 ASA Council Meeting
2. Agenda of for 2018 ASA Council Meeting
3. Minutes of 2018 ASA AGM – **NB: Please submit corrections by 5 Oct. 2018 latest**

DECLARATION CREDENTIALS FOR THE ASA COUNCIL MEETING, 13 OCTOBER 2018 - FORWARD TO DURELL JEJANE DurellJ@athleticssa.co.za BY FRIDAY 5 OCTOBER 2018 LATEST

Prov./Commission/Committee	
Name 1:	Elected Position in Province/ Associate
Name 2:	Elected Position in Province/ Associate
Observer 1	E.g. elected T&F; RR; CC Com Chair
Observer 2	E.g. elected T&F; RR; CC Com Chair
Observer 3	E.g. elected T&F; RR; CC Com Chair
1. Delegates must be elected Board Members. Observers can be elected Board Members or CEO/GM. 2. The signatory confirms that the Delegates/Observers above are affiliated/associate members and understand that they are subject to the ASA Constitution, its Rules and Regulations 3. ASA reserve the right the verify the credentials of Delegates/Observers	
Signed by President/CEO/GM	
Date send:	



ASA COUNCIL MEETING; 13 OCTOBER 2018; GARDEN COURT OR TAMBO KEMPTON PARK

AGENDA

Registration: Between 08:30 – 09:30

Start of Meeting: 10:00 sharp

- 1. Opening & Welcome**
- 2. Notice Convening the Meeting**
- 3. Credentials of Delegates**
- 4. Apologies**
- 5. President's Report**
- 6. Minutes of the previous meeting – was sent to members for approval**
- 7. Points arising from the minutes**
 - 7.1. Feedback on court and arbitration cases
 - 7.2. 2019 ASA Rules & Regulations – Pacing rules - Ambassadors
 - 7.3. Provincial TOECS Co-ordinators
 - 7.4. 2019 Provincial and National Fixtures Lists
 - 7.5. ASA Committees to be revised.
 - 7.6. Refocusing ASA Development Strategy
 - 7.7. KZNA Board Conduct
 - 7.7.1. 2018 Spar Ladies Race in Pietermaritzburg
 - 7.7.2. 2018 CAASR5 international event in KZNA
- 8. Finances**
 - 8.1. 2018 ASA Financial Statements – Interim report
 - 8.2. 2019 Permanent and Temporary License fees
 - 8.3. 2019 Registration fee for Provinces and Associates
 - 8.4. Standardized race levies in provinces
- 9. Recommendations/Proposals/Motions**
 - 9.1. Co-opted Members to ASA Athletes Commission
 - 9.2. Aligning ASA Constitution with IAAF Constitution
 - 9.3. Workshops before Council Meetings
 - 9.4. National Athletes – Apply Technical Rule 6.1
 - 9.5. Add Trail Running as option to qualify as National Athlete
 - 9.6. World Champs teams for IAU 100km / Trail Running in years between World Champs
 - 9.7. Resolution - Athletes/Provinces/clubs that bring ASA in disrepute
 - 9.8. Preparation Squads for 2019
 - 9.9. Personal Coaches interacting with academies – Co-ordinator
 - 9.10. Dates for Admin/AR/Excellence Athletes workshops
 - 9.11. The selection of Teams and Team Managements for 2019 (WPA)
 - 9.12. Honorary Pins – good governance
- 10. Closing**



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ASA ANNUAL GENERAL MEETING – 23 JUNE 2018 – KEMPTONPARK

1. OPENING & WELCOME

Mr Aleck Skhosana, the ASA President welcomes all Members of the ASA Council and thanks them for availing themselves for the ASA AGM.

2. NOTICE CONVENING THE MEETING

The ASA President, Mr Aleck Skhosana asked the ASA ACEO, Mr Richard Stander, to read the Notice of the Meeting. The ASA ACEO read the notice and confirmed that the Notice was sent to Members in accordance with the ASA Constitution.

3. SCRUTINY OF CREDENTIALS OF DELEGATES

The ASA President asked the ASA ACEO to determine if the meeting is constitutionally correct.

The ASA ACEO confirmed that all members present have a clear mandate and declare that in terms of numbers, the ASA AGM is constitutionally legal.

3.1. ATTENDANCE REGISTER

- 3.1.1. ASA Board: Aleck Skhosana; Dr Harold Adams; Jakes Jacobs; Pieter Lourens; Ntathu Gwadiso; Motlatsi Keikabile; Shireen Noble; Dorah Mngwevu; Jazz Mnyengeza;
- 3.1.2. ASA Provinces: ACNW; AFS; AGN; AGW; AMPU; ANWN; ASWD; ATRA; AVT; BOLA; BORA; CGA; EPA; KZNA; LIMA; WPA
- 3.1.3. ASA Associates: SANDF; DCS; SAPS; SAMA; USSA; SASA; SASAII, SASCOC; SRSA
- 3.1.4. ASA Commissions: T&F; CC; RR; Athletes
- 3.1.5. ASA Committees: Coaches; Technical; Women; Development; Race Walking; Ultra Distance
- 3.1.6. ASA Office: Richard Stander; Terence Magogodela; Durell JeJane; Mehlo Hlabangae; Hezekiel Sepeng; Mphoase Shembeni; Sifiso Cele; Lizzy Vukeya; Atlehang Mofokeng; Thabang Maleka

4. APOLOGIES

- 4.1. Apologies: William Mokatsanyane; Nwana: NWCA; SASAPD; Medical Committee
- 4.2. No apologies: SRSA; SASCOC

4.3. COMMENTS ON SCRUTINY OF MEMBERS

4.3.1. The President pointed out that SRSA; SASCO must be indicated as partners on the scrutiny list and not as Associate Members.

5. PRESIDENTS' REPORT

5.1. Mr Richard Stander explained to the ASA Council that in view of the many points listed under the point "Previous Minutes" on the AGM Agenda, he asked for permission to move the President's report to before the reading of the previous Minutes. The ASA Council approve.

5.2. The President handed over the chair to the Vice – President.

5.3. Key points of the President's report:

5.3.1. The ASA Council gave the ASA Board a mandate to develop athletics in preparation for the 2020 Olympic Games and beyond. The ASA Board is firmly committed to this objective.

5.3.2. A meeting was held with Provincial Presidents, and Associate Chairpersons. The meeting was successful and ASA will organize such meeting more frequently.

5.3.3. ASA Invited the 9 ASA SASA Provincial Chairpersons to be observers at the ASA AGM as demarcation were to be discussed. The SASA Chairpersons did not turn up which is a concern.

5.3.4. SASA will not be dis-banned and will serve as the official feeder of the ASA Development Programme.

5.3.5. The President asked Members to incorporate SASA High School Championships with the Provincial Championships.

5.3.6. ASA met with the USSA Executive and gave them timelines to align with the ASA Competition Structure.

5.3.7. The President congratulated Associates for the good work done to provide athletics competitions to all communities in South Africa.

5.3.8. ASA has training manuals for Coaches, Officials and Administrators on the ASA website and ask for SASA and Members to use them in developing athletics.

5.3.9. The President stated in the meeting between ASA and SRSA, the SRSA DG confirmed that ASA Provinces will remain in place and no other structure, other than the ASA Council, can dictate to ASA as to how its borders will be defined.

5.3.10. At the Presidents Meeting it was proposed that, where there is more than one ASA Province in a political province, the relevant ASA Provinces will nominate on an annual basis which Delegate will represent them at Provincial Sport and Recreation Meetings.

5.3.11. The EPG report indicate an improvement in its transformation objectives, but the low levels of female participation at excellence level remain a concern.

5.3.12. ASA implement a new Liquid Communications T&F Grand Prix Series consisting of 3 meetings which were hosted very successful. The host provinces CGA, AGN and BOLA must be complemented for hosting the events successfully.

- 5.3.13. The President congratulated CGA for hosting a successful 2018 CAASR 5 Youth and Junior Championships. He also congratulated WPA for the Cape Town Marathon obtaining IAAF Gold Status.
- 5.3.14. For the first time an 2018 ASA Trail Running Championships was held and ASA send a team to represent South Africa at the IAU World Trail Championships.
- 5.3.15. ASA has prepared teams for the IAAF World Junior Championships, the Athletics World Cup, The African Youth Games, the CAA African Senior Championships and the IAU 100km World Championships. They will be participating during the next few months and ASA will report on their successes during the ASA Council Meeting.
- 5.3.16. The President reported that the preparation for the 2020 Olympic Games is on target.
- 5.3.17. Caster Semenya and Luvo Manyonga were congratulated for winning awards at the Africa Zone 5 Sports Awards Function.
- 5.3.18. The IAAF hosted for the first time the Global Day event which consist of a mile ran in a series of countries every hour for 24 hours. The South African leg was held in Johannesburg, and ASA thank CGA for hosting the event successfully.
- 5.3.19. Several legal cases are still ongoing, with some dating back as 7 years. In 2019 ASA won 3 cases this year and has lost none.
- 5.3.20. The removal of the ASA President from the SASCOC Board was challenged and the Arbitrator ruled that the ASA President must be reinstated on the SASCOC Board. The ASA Legal team advised ASA that during their investigation that the 2016 SASCOC Elections reflected some irregularities and ASA should challenge SASCOC in this regard. The President advised the ASA Council that the ASA legal team must challenge SASCOC on these irregularities.
- 5.3.21. ASA will also challenge the IAAF on the female reclassification regulations to be implemented in November 2018, as it discriminates against all women.
- 5.3.22. ASA is concerned that several athletes were tested positive for the use of illegal substances and ask coaches to educate their athletes not to use illegal substances.
- 5.3.23. The Technical Committee was urged to raise the quality of officiating in South Africa.
- 5.3.24. Athlete Representatives in some cases do not align to ASA objectives and rules, and must be educated to do so.
- 5.3.25. Comrades Marathon Association was congratulated for hosting a successful event in 2018. Congratulations to South African Athletes who dominated the top 10 positions.
- 5.3.26. The Russian Athletes remain suspended to participate outside Russia with the exception of those who were cleared by the IAAF. Russian athletes participating in South Africa, and not cleared by the IAAF, must be disqualified.
- 5.3.27. ASA request nominations from provinces to serve on ASA Committees. ASA is very disappointed with the quality of nominations received.
- 5.3.28. ASA is working on a blueprint for Development in South Africa. A draft copy is in the support packs of the Delegates. A final draft will be presented at the ASA Council Meeting in October for approval.
- 5.3.29. There are disputes in some provinces. The ASA Board must report to the ASA Council in this regard at the next ASA Council Meeting.

- 5.4. AFS reported that SASCOC has formed a professional body for coaches and encourage coaches to affiliate to it.
- 5.5. LIMA asked if Colleges are also part of USSA. Clarity needs to be obtained in this regard
- 5.6. KZNA stated that the Russian Athletes want to take ASA to court because the Organizers refuse to pay the prize money. Dr Harold Adams stated that the Russian Athletes are suspended by the IAAF. It is not an ASA ruling.
- 5.7. The ASA Council approved the ASA Presidents Report.
- 5.8. Dr Harold Adams called the Financial Committee to the front to report.

6. FINANCIAL COMMITTEE

- 6.1. Mr Jakes Jacobs, the Chairperson of the ASA Financial Committee called Mr Rothmann, External Auditor from Rothmann and Company to the front to present the 2017 ASA financial Report to the ASA Council. He stated that the finances of ASA were well managed.
- 6.2. Dr Harold Adams stated that the 2017 Audited Statements were sent to the Members in advance for scrutiny and no questions were received from the Members.
- 6.3. Mr Rothmann made a power point presentation and indicated that ASA finances are still tight but a profit was reflected on the 2017 balance sheets.
- 6.4. The ASA Council approve the 2017 ASA Financial Statements.
- 6.5. The KZNA Delegate, Mr Mokoena, stated that he has to leave as he has an important responsibility to attend to on behalf of KZNA.
- 6.6. Dr Harold Adams requested the ASA President to return to his seat. The ASA President asked the CEO to report what the response was from KZNA regarding the 2017 Financial Statements. The CEO reported that KZNA denied that they received the 2017 ASA Financial Statements. The CEO reported that there is proof that KZNA did receive the 2017 Financial Statements.
- 6.7. The ASA Council confirm that they also received the 2017 Financial Statements, and confirmed that they were called by the ASA Office to confirm that the 2017 ASA Financial Statements was received. The CEO reported that the KZNA Secretary also confirmed that the 2017 ASA Financial Statements was received by KZNA.
- 6.8. BORA and CGA objected to this continues negative attitude of KZNA and felt that the KZNA Delegate should have stayed to explain the KZNA position in this regard.
- 6.9. The President stated that the ASA Council must not be apprehensive. The ASA Council must focus on staying united. ASA is in communication with KZNA and the ASA Board has information which the ASA Council are not exposed too.

ASA will monitor the situation and report back at the 2018 ASA Council Meeting.

6.10. APPOINTMENT OF EXTERNAL AUDITOR

6.10.1. The ASA Council agree that the External Auditor was appointed for 4 years up to 2020, and that he must continue to do so.

6.11. 2019 ASA Temporary License Fees

6.11.1. The ASA Council agree that the 2019 ASA Temporary Licenses fees must remain at R12.00.

6.12. Registration fees for Associates

6.12.1. The ASA Council agree that the ASA Associates must also pay registration fees like the Affiliate Members.

6.12.2. It was agreed that the registration fee for Affiliates will be R1500.00 and the for Associates it will be R1000.00

6.13. Schedule for levies and fees

6.13.1. The ASA Council agreed that the ASA Office will compile a schedule of all levies and fees and present it at the 2018 ASA Council Meeting.

7. MINUTES OF THE PREVIOUS MEETING

7.1. The ASA ACEO confirmed that the Minutes of the 2017 ASA Council Meeting were sent the ASA Members and that the ASA Members has submitted points for correction in advance.

7.2. The ASA Approved the 2017 ASA Council Minutes as correct

8. POINTS ARISING FROM THE MINUTES

8.1. Clubs with Corporate Names

8.1.1. The ASA ACEO explained that there is confusion regarding clubs with corporate names. They are not separate clubs with a different status in the province. Clubs with corporate names has the same status as any other club.

8.1.2. The ASA Council agree that all clubs should pay the same club registration fee as agreed by each province at their respective AGM's.

8.2. Special Race Numbers

8.2.1. The ASA ACEO explained that before 2017 ASA had only one license format. Many race organizers replaced the ASA License with a race number. This practice leads to ASA losing its license sponsor.

8.2.2. In 2017 ASA change the license format which has the ASA sponsor on the top of the number only. Race Organizers now had the opportunity to use a race number with the race sponsor at the bottom of the number.

This race number is to be placed on the torso of the athlete without covering the ASA sponsor logo.

8.2.3. In effect the practice replacing ASA license numbers with race numbers became absolute from 2017 onwards.

8.2.4. The only events that are allowed to replace ASA license numbers with Race Numbers are events listed on the ASA National Fixtures List with broadcast rights.

8.3. 2019 ASA Rules and Regulations and TOECS

8.3.1. The ASA ACEO explained that the 2019 ASA Domestic Rules and Regulations have been presented to the ASA Council Members, Commissions and Committees. Feedback was received each time and forward back to the members for further input. This was done several times. The 2019 ASA Domestic Rules and Regulations presented today needs to be endorsed by the ASA Council. The ASA Council endorsed the 2019 ASA Domestic Rules and Regulations.

8.3.2. The ASA ACEO explained that the training and evaluation system was brought in line with the new rule changes and the new syllabus is presented to the ASA Council. It is requested that provinces align the training of TO's in the provinces with the 2019 ASA Domestic Rules and Regulations.

8.4. Temporary Licenses to be issued up to Half Marathon

8.4.1. The ASA Council decided that temporary licenses can be issued up to a marathon distance. Temporary licenses can be issued in races longer than a marathon only to athletes from other countries without a license.

8.5. ASA Committees to be revised

8.5.1. The President pointed out that he addressed his concern of nominations for Committees received from provinces where in many cases not qualified to serve on a National Committee. This matter will be dealt with by the ASA Board. The ASA Council agreed.

8.6. Race Walking not a Commission but a Committee of T&F

8.6.1. The President stated that there is confusion as to the status of Race Walking. The ASA Constitution defines Race Walking to function as a Committee and not a Commission.

8.6.2. Mr Chris Britz stated that that the ASA Constitution is silent as to who Committees must report to and creates confusion.

8.6.3. The President stated that, in going forward, ASA will align the ASA Constitution with the IAAF Constitution, and his concern will be addressed during this process.

8.7. Report on KZNA Conduct

8.7.1. The President stated that this matter was discussed under finances, and it was agreed that the matter will be dealt with at the 2018 ASA Council Meeting. The ASA Council agreed.

9. RECOMMENDATIONS

9.1. 2019 ASA National Fixtures – May 2018 Draft

- 9.1.1. Mr Chris Britz asked for the 50km Race Walk Championships to be added to the 2019 ASA Fixtures list. WPA has offered to host the event in 2018.
- 9.1.2. Mr Chris Britz stated that the 50km Championships were added to the ASA Track and Field Championships, but the Race Walkers did not have enough time to prepare for it. It is also not conducive to host a 50km event at altitude.
- 9.1.3. The President asks the Race Walking Committee to develop a better working relationship with the T&F Commission.

9.2. 2019 ASA Road Running Selection Criteria

- 9.2.1. The ASA ACEO explained that the IAAF created a system called gold; silver and bronze label status to identify the top athletes in the world.
- 9.2.2. The ASA Road Running Commission aligned the National Selection criteria with the IAAF Label system.
- 9.2.3. The draft Selection criteria was send to the ASA Members for input, and the recommendations were added. The document is submitted to the ASA Council for endorsement.
- 9.2.4. The ASA Council endorsed the new ASA Selection Criteria for Road Running.

9.3. 2018 ASA National Coaches; and Technical Officials Symposiums

- 9.3.1. The ASA ACEO drew the attention of the ASA Council to the entry forms for the two National Symposiums to be held in October and November 2018.
- 9.3.2. The ASA Council was urged to encourage their top Coaches and Technical Officials to attend the ASA National Symposiums to raise the standard of coaching and officiating in South Africa.
- 9.3.3. The ASA ACEO also urged the Council Members to encourage the coaches and Officials to qualify as National Coaches to become ASA Excellence Advisors; and National Technical Officials to become ASA Quality Controllers.
- 9.3.4. Mr Hugo Badenhorst recommended that national qualifications should align with the Olympic Cycles, which mean that National Qualifications should only be issued for four (4) years.
- 9.3.5. Dr Harold Adams stated that it is an operational matter and must be discussed and approved by the Coaches and TO's at their respective National Symposiums.

10. CLOSURE OF MEETING

- 10.1. The President states that the members receive a lot of information from the ASA Office.
- 10.2. ASA also receive a lot of information from the IAAF and CAA, and ASA must respond and adhere to this information.
- 10.3. The President called on the ASA Council that they should become more active in responding to information received from the ASA Office.

- 10.4. He pointed out that the ASA members will meet each other at the upcoming ASA National Championships.
- 10.5. ASA must work towards the ASA Council meeting to ensure we are ready for the 2019 athletics season.
- 10.6. The President thanked the Delegates, Commissions and Committees for attending the ASA AGM. He invited the Council to lunch before they leave, and wish them a safe journey home.
- 10.7. The ASA AGM was adjourned at 14:20

A handwritten signature in black ink, appearing to read 'Aleck Skhosana' with a stylized flourish at the end.

Aleck Skhosana

President: Athletics South Africa

A handwritten signature in black ink, appearing to read 'Aleck Skhosana' with a stylized flourish at the end.