



To
From
Date
Subject
No pages

ASA Members
Athletics South Africa
31 October 2018
ASA Administration Workshop 17 November 2018
1

ELECTRONIC TRANSMISSION

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BOARD MEMBERS

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 VICE-PRES: Dr Harold Adams
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 RR: Mr. James Moloi
 CC: Mr. Jakes Jacobs
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 Mr. William Mokatsanyane

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Mervyn KING
 Mluleki GEORGE

PARTNERS

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 ASA Provinces
 ASA Associates
 SABC
 Adidas
 Tsogo Sun
 SA Sports Trust

MISSION

To make a contribution towards Nation Building and Healing of our land, South Africa, and the Transformation of our Society, through the Development of Athletics, from Grassroots to the highest levels of Excellence

CIRCULAR 119 OF ASA 2018 - ASA Administration Workshop 17 November 2018

Dear ASA Members

ASA Circular 110 has bearing. Please note that an 2018 ASA Administration Workshop will be held as follows:

Date of ASA Admin Workshop: Saturday 17 October 2018

Venue of ASA Workshop: Garden Court OR Tambo, Kempton Park

Registration: Between 08:30 – 09:30

Start of Meeting: 10:00 sharp

The primary focus of the 2018 ASA Administration Workshop will be to empower the Provincial/Associate key staff to serve their members better. ASA will be covering the travel expenses, and where needed, the accommodation expenses of 1 Provincial/Associate Delegate.

Provinces can submit more Delegates at their own expense. ASA will provide food and refreshments for the addition Delegates.

Thank you to the provinces who submitted points for discussion during the 2018 ASA Administration Workshop. Please find attached the agenda for the 2018 ASA Administration Workshop.

PLEASE COMPLETE AND FORWARD TO DURELL JEJANE <u>DurellJ@athletics.co.za</u> BY MONDAY 05 NOVEMBER 2018 LATEST			
Province / Associate			
Name 1:	Position in Office	ID Number	Airport if flying
Name 2:	Position in Office	ID Number	N/A
			N/A
Name 3:	Position in Office	ID Number	N/A
			N/A
1. Delegates must be provincial or associate CEO's/GM's or SG's. 2. The signatory confirms that the Delegates have knowledge of the ASA Constitution, and its Rules and Regulations, and understand that they are subject to the ASA Constitution, its Rules and Regulations 3. ASA reserve the right to verify the credentials of Delegates			
Signed by President/CEO/GM			
Date send:			



ATHLETICS SOUTH AFRICA NPC

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ASA Administration Workshop 17 November 2018
Garden Court OR Tambo – 10:00

AGENDA

1. Opening & Welcoming
2. Attendance Register
3. Apologies
4. Points for discussion
 - 4.1. Club Registration Process (Provincial Regulations/ASA Rule 10) - ASA
 - 4.2. ASA Club names and clothing lay-out – ASA Rule 24 – ASA
 - 4.3. 2019 License issuing/retraction process – ASA Rule 25 - ASA
 - 4.4. Enable ASA Permanent Licenses forms to be filled electronically (BOLA)
 - 4.5. Race Bibs & Special Bibs – ASA Rule 26 - ASA
 - 4.6. Eligible Competition/Race Organizers – ASA Rule 13 – ASA
 - 4.7. Guidelines on ASA Championship Events (WPA)
 - 4.8. SAPS Risk Categorisation (LIMA)
 - 4.9. Public Liability Insurance (LIMA)
 - 4.10. Development/Admin Support (CGA)
 - 4.11. Link with Trail Running (CGA)
 - 4.12. Cost of Hosting a Race (CGA)
 - 4.13. Marketing of Athletics (CGA)
 - 4.14. Affiliation Process for Coaches (CGA)
5. Other Matters
6. Closing