



1992-2019

**CONTACT DETAILS**

☎: +27 (0) 11 880 5800  
☎: (+27) 11 442 3091  
✉: DurellJ@athleticsa.co.za  
🌐: www.athletics.org.za

**POSTAL ADDRESS**

P O Box 2712  
Houghton Estate  
2041

**STREET ADDRESS**

Athletics House  
No. 3, 11th Avenue  
Houghton Estate  
Johannesburg 2198

**BOARD MEMBERS**

PRES: Mr. Aleck Skhosana  
VICE-PRES: Dr Harold Adams  
T+F: Mr. Pieter Lourens  
RR: Mr. James Moloi  
CC: Mr. Jakes Jacobs  
Ath : Ms. Dorah Mngwevu  
ADD: Ms. Motlatsi Keikabile  
Ms. Shireen Noble  
Ms. Esther Malema  
Ms. Ntathu Gwadiso  
E.O. Mr. Jazz Mnyengeza  
Mr. William Mokatsanyane

**HONORARY MEMBERS**

Mervyn KING  
Mluleki GEORGE

**PARTNERS**

IAAF  
CAA  
SASCOC  
SRSA  
NLC  
ASA Provinces  
ASA Associates  
SABC  
Adidas  
Tsogo Sun  
SA Sports Trust

**MISSION**

To make a contribution towards Nation Building and Healing of our land, South Africa, and the Transformation of our Society, through the Development of Athletics, from Grassroots to the highest levels of Excellence

To	ASA Members
From	Athletics South Africa
Date	26 March 2019
Subject	1 <sup>st</sup> Notice of ASA AGM 22 June 2019
No pages	11

**ELECTRONIC TRANSMISSION**

Dear ASA Members

**Circular 29 of ASA 2019 (03/26) - 1ST NOTICE OF ASA AGM, 22 JUNE 2019**

Notice is hereby given of a 1<sup>st</sup> notice of an ASA Annual General Meeting to be held as follows:

**Date:** Saturday 22 June 2019  
**Venue:** Garden Court OR Tambo, Kempton park  
**Registration:** Between 09:30 – 10:00  
**Meeting start:** 10:00 sharp.

**1. AGENDA POINTS FOR DISCUSSION**

- 1.1. Please submit agenda points for discussion **in the format as provided below (Annexure 1).**
- 1.2. Agenda points for discussion must reach the ASA Office by **Friday 17 May 2019 latest** in the format as provided

**2. MEMBERS DECLARING CREDIBILITY**

- 2.1. Members are required to declare their credibility by submitting the documents as listed in Annexure 2.
- 2.2. The required documents must reach the ASA Office by **Friday 17 May 2019 latest** in the format as provided

**3. 2018 ASA COUNCIL MINUTES**

Please find attached the minutes of the 2018 ASA Council Meeting. Kindly scrutinize the attached minutes and forward corrections to ASA by **Friday 17 May 2019 latest.**

Athletics Greetings

Richard Stander  
ASA ACEO

# ANNEXURE 1



## MOTIONS / PROPOSALS / RECOMMENDATIONS / NOMINATIONS

FOR THE 2019 ASA ANNUAL GENERAL MEETING,  
22 JUNE 2019, KEMPTONPARK

**PLEASE E-MAIL PAGE 2, TO DurellJ@athleticssa.co.za,  
BY FRIDAY 17 MAY 2019 LATEST**

Name of Province/Associate/Member: \_\_\_\_\_

Date submitted: \_\_\_\_\_

### AGENDA POINTS FOR DISCUSSION

Agenda point	Please motivate briefly the agenda point. <b>Note 1: An agenda point without motivation will not be accepted</b> <b>Note 2: Motivations that require more space than provided below, can be done on a separate sheet</b>
1.	
2.	
3.	

## ANNEXURE 2



### DECLARING CREDIBILITY

FOR THE 2019 ASA ANNUAL GENERAL MEETING,  
22 JUNE 2019, KEMPTONPARK

**PLEASE E-MAIL PAGE 2, TO [DurellJ@athleticssa.co.za](mailto:DurellJ@athleticssa.co.za),  
BY FRIDAY 17 MAY 2019 LATEST**

ASA hereby request Provincial and Associate Members to submit the documents as requested by 17 May 2019 latest, to [DurellJ@athleticssa.co.za](mailto:DurellJ@athleticssa.co.za) from an e-mail address registered with ASA.

Documents in electronic format (not scanned)	Attached
1. Latest Constitution	
2. 2018 Audited Financial Statements	
3. Minutes of AGM within last 12 months	
4. Minutes of Last Elections	
5. Most recent contact details of Office Bearers (Board and Commissions)	
6. Most recent contact details of Coaches Committee	
7. Most recent contact Details of Technical Committee	
8. Most recent contact details of Liaison Officer with Provincial Academy	
9. List of Provincial Athletics Records in the same format as ASA Records	
10. Latest list of Clubs plus Contact details	
11. Latest list of 2019 Fixtures	
12. List of Permanent Licensed Members as on 31/04/19	
13. Results of 2019 Prov. Youth & Junior T&F Champs	
14. Results of 2019 Prov. Senior T&F Champs	

### **DECLARING CREDIBILITY**

I, the signatory below am authorized to sign on behalf of the Province / Associate, and, hereby declare that the above information is correct and attached. I understand that if the above information is not submitted, that it will compromise the integrity of the Delegate(s) of my Province/Association at the above-mentioned meeting.

Name of Province / Associate	
President or CEO/GM Signature	
Date signed	



ATHLETICS SOUTH AFRICA NPC  
Reg No 2006/034767/08

Athletics House, No. 3, 11<sup>th</sup> Avenue, Houghton Estate, Johannesburg, 2198  
Tel: (+27) 11 880 5800 Fax: (+27) 11 788 6872 / (+27) 11 442 3091  
P O Box 2712, Houghton, 2041; asa@athleticssa.co.za; www.athletics.org.za

## **ASA COUNCIL MEETING MINUTES – 13 OCTOBER 2018 – KEMPTONPARK TO BE APPROVED AT NEXT ASA COUNCIL MEETING**

### **1. OPENING & WELCOME**

Mr Aleck Skhosana, the ASA President welcomes all Members of the ASA Council and thanked them for availing themselves for the ASA CM.

### **2. NOTICE CONVENING THE MEETING**

The ASA President, Mr Aleck Skhosana asked the ASA ACEO, Mr Richard Stander, to read the Notice of the Meeting. The ASA ACEO read the notice and confirmed that the Notice was sent to Members in accordance with the ASA Constitution.

### **3. SCRUTINY OF CREDENTIALS OF DELEGATES**

The ASA President asked the ASA ACEO to determine if the meeting is constitutionally correct.

The ASA ACEO confirmed that all members present have a clear mandate and declare that in terms of numbers, the ASA CM is constitutionally legal.

#### **3.1. ATTENDANCE REGISTER**

- 3.1.1. ASA Board: Aleck Skhosana; Dr Harold Adams; Jakes Jacobs; Pieter Lourens; Ntathu Gwadiso; Motlatsi Keikabile; Shireen Noble;; Jazz Mnyengeza; William Mokatsanyane
- 3.1.2. ASA Provinces: ACNW; AFS; AGN; AMPU; ANWN; ASWD; ATRA; AVT; BOLA; BORA; CGA; EPA; LIMA; WPA
- 3.1.3. ASA Associates: SANDF; DCS; SAPS; SAMA; USSA; SASA; SASAPD
- 3.1.4. ASA Commissions: T&F; CC; RR; Athletes
- 3.1.5. ASA Committees: Technical; Women; Development; Race Walking; Ultra Distance
- 3.1.6. ASA Office: Richard Stander; Terence Magogodela; Durell JeJane; Mehlo Hlabangae; Hezekiel Sepeng; Mphoase Shembeni; Sifiso Cele; Lizzy Vukeya; Atlehang Mofokeng; Thabang Maleka

#### **4. APOLOGIES**

4.1. Apologies: Dorah Mngwevu, Esther Malema, AGW, KZNA, NWCA, SASAI, Coaches Committee, Race Walking Committee, Development Committee, Medical Committee

4.2. No apologies: SRSA; SASCO

#### **4.3. COMMENTS ON SCRUTINY OF MEMBERS**

4.3.1. Mr Richard Stander pointed out that KZNA submitted at first their credentials to attend the ASA Council Meeting and received yesterday a letter of apology on the grounds of recusal from KZNA.

4.3.2. Mr Richard Stander explained to the ASA Council that the letter from KZNA was submitted to the ASA Legal team. The ASA Legal team advised that a letter must be submitted to KZNA before the start of the ASA CM that if KZNA do not attend the ASA CM, the ASA Council has the right to regard the absence of KZNA as an act of disrespect against the ASA Council.

4.3.3. Mr Richard Stander explained that the letter from the ASA Legal team was send to KZNA before the start of the ASA CM. Mr Richard Stander explained that he phoned the KZNA GM Mr Goodman Cele and asked him to forward the letter to the KZNA Board as soon as possible.

4.3.4. The ASA Council ruled that a point 9.13 must be added to the agenda to discuss the conduct of KZNA.

#### **5. PRESIDENTS' REPORT**

5.1. The President handed over the chair to the Vice – President, Dr Harold Adams

5.2. Key points of the President's report:

5.2.1. Relations between IAAF and ASA remain good despite stand-off regarding female reclassification regulation that will effects Caster Semenya

5.2.2. ASA Team performed well internationally. A spreadsheet of all the athletes that performed internationally was presented to the ASA Council.

5.2.3. The Coaches Committee and TO Committee must be restructured to align with the needs of coaches and TO's

5.2.4. The ASA Disciplinary Committee is toothless and will be strengthened will legal specialists and retired judges.

5.2.5. ASA demarcations remain unchanged.

5.2.6. ASA finances remain stable. Provinces must revise the levies charged to protect clubs which are the backbone of athletics in South Africa

5.2.7. The ASA Development strategy is revised and will be implemented from 2019 onwards.

5.2.8. USSA athletics remain a challenge with USSA NEC trying to prescribe how athletics must be run in South Africa.

- 5.2.9. SASA is the official feeder of ASA's Development Plan. The MOU between the Ministers of SRSA and DBE is signed but the implementation there-off remain a challenge.
- 5.2.10. SAPS, SANDF and DCS must play a more important role in the development of athletics in South Africa.
- 5.2.11. Masters performed well both nationally and internationally, but relations at provincial level remain a challenge
- 5.2.12. Disability sport remain fragmented and must unify as one structure
- 5.2.13. ASA met with the National Sport Portfolio Committee and received a positive feedback.
- 5.2.14. ASA Provinces must use academies more effectively to strengthen their development strategies.
- 5.2.15. Relations between ASA Provinces and Municipalities remain a challenge with the building of sub-standard athletics facilities as the primary challenge
- 5.2.16. The ASA Development Squads are identified and ASA is in preparation for the 2019 athletics season.
- 5.2.17. The register of national athletes and national coaches are updated and are available on the ASA website under ASA Elite.
- 5.2.18. ASA is in process of developing criteria to identify Team Management to accompany ASA teams internationally.
- 5.2.19. ASA is in process of developing a merit award system to recognize achievements of all sectors of athletics.

## **6. POINTS ARISING FROM THE MINUTES**

### **6.1. Feedback on court and arbitration cases**

- 6.1.1. High Court Case (2012) - Molobye, Basetsana Leah & Sambo, ASA, AGN And Victor Hogan – AGN are to plead prescription
- 6.1.2. Disciplinary Hearing – FASA – Still ongoing
- 6.1.3. Arbitration - IAAF – Caster Semenya – Female Gender Classification – Case will be heard in March 2019
- 6.1.4. High Court Case - KZNA – CAASR5 – ASA – Judge ruled that the event must take place in Pietermaritzburg
- 6.1.5. Solidarity versus SRSA and 5 others – commencing 6 March 2019

### **6.2. 2019 ASA Rules & Regulations – Pacing rules – Ambassadors**

- 6.2.1. A proposal to give more clarity on pacing rules was accepted.
- 6.2.2. Rule 23.10; Rule 24.20 to be improved
- 6.2.3. Add new rule 24.20.5
- 6.2.4. Rule 34.9 to be replaced with new definition
- 6.2.5. The ASA Council was reminded on the process how Ambassadors must be utilized by ASA Members and Event Organizers. The Technical Committee will further refine the rules that governs the appointment of Ambassadors

### **6.3. Provincial TOECS Co-ordinators**

- 6.3.1. The Members were advised that question papers must be dealt with confidentially. The Members were thanking for submitting names whom will be tasked to take care of question papers in the province.

#### **6.4. 2019 Provincial and National Fixtures Lists**

- 6.4.1. Provinces were asked to submit 2019 provincial fixtures to ASA before the end of October 2018 for ratification and to be posted on the ASA website.
- 6.4.2. The 2019 National Fixtures list were submitted. The 2019 ASA Youth and Junior Champs date may still change pending the date of the 2019 CAA African Youth and Junior Championships.

#### **6.5. ASA Committees to be revised**

- 6.5.1. It became clear that the Coaches Committee and Technical Committee are not adequate to deal with the needs of the Federation. A total restructuring of how Coaches and Technical Officials operate is required.
- 6.5.2. Until the process of restructuring is complete, all committees will replace in place as is.

#### **6.6. Refocusing ASA Development Strategy**

- 6.6.1. The updated ASA Development Strategy was approved by the ASA Council and will be effective as from 1 January 2019.

#### **6.7. KZNA Board Conduct**

- 6.7.1. This point was moved to Point 9.13 on a request from the ASA Council

### **7. FINANCIAL COMMITTEE**

#### **7.1. Affiliation fees for 2019**

- 7.1.1. Provinces R1500.00
- 7.1.2. Associates R1000.00
- 7.1.3. Affiliation fees are due on or before the last day of February of every year

#### **7.2. Permanent License levies for 2019**

- 7.2.1. Medical insurance R15.00
- 7.2.2. Levy R10.00
- 7.2.3. Total R25.00

#### **7.3. Temporary License fee**

- 7.3.1. Levy R12.00

- 7.3.2. Temporary licence fees payment: 50 % of the invoice on the last day March and then monthly afterwards. No second order will be released before the first order has been paid.

#### **7.4. Financial Governance and Budget**

- 7.4.1. Tax Clearance Certificate was issued to ASA for the year under review.
- 7.4.2. VAT submissions paid and the company is up to date with SARS for 2018.
- 7.4.3. ASA will during 2018 start with an Emergency Reserve Fund (Investment) to the amount of 3 – 4 months of ASA monthly operating cost.
- 7.4.4. Budget 2019 and planning process will be completed during November.

### **8. Recommendations/Proposals/Motions**

#### **8.1. Co-opted Members to ASA Athletes Commission**

- 8.1.1. In view of the large squads ASA have been announcing in recent years, in preparation for international events, it became clear that the Athletes Committee is not coping with their responsibilities to facilitate questions from athletes on the squads. To assist the ASA Athletes Commission in the short term up to 2020, ASA has co-opted LJ van Zyl and Khotso Mokoena onto the Athletes Commission. This co-option was submitted to the ASA Council for approval. The ASA Council approved the co-option of the 2 athletes.

#### **8.2. Aligning ASA Constitution with IAAF Constitution**

- 8.2.1. It was brought to the attention of ASA, by ASA's legal team that the ASA Constitution needs to be updated, to protect the interest of ASA and its Members. Retired Judge Mervin King, ASA Honorary Members, and author of the first ASA Constitution, was tasked to update the ASA Constitution. The updated draft constitution will be forwarded to the ASA Members for scrutiny as soon as it is received by ASA.

#### **8.3. Workshops before Council Meetings**

- 8.3.1. ASA will in future, as part of ASA's Council Meetings call for workshops to facilitate and improve networking between the ASA National Commission and Provincial Commissions.

#### **8.4. National Athletes – Technical Rule 6.1**

- 8.4.1. The ASA Council decided not to implement this rule. Comrades Marathon athletes can still qualify as National Athletes



## **8.5. Add Trail Running as option to qualify as National Athlete**

8.5.1. Trail Running can qualify as National Athletes. Only medal winners will be considered.

## **8.6. World Champs teams for IAU 100km / Trail Running in years between World Champs**

8.6.1. ASA will send teams to the IAU World 100km Championships and the IAU World Trail Running Championships in the years between the IAAF World Senior T&F Championships

## **8.7. Resolution - Athletes/Provinces/clubs that bring ASA in disrepute**

The ASA Council adopted the following resolutions:

8.7.1. Members who violate the ASA Constitution, its rules and regulations, must be suspended with immediate effect, pending the finalisation of investigations into the alleged improper conduct and where necessary, the findings at a properly constituted disciplinary hearing into the alleged violation.

8.7.2. Should clubs and provinces fail to execute their powers to discipline a member who is alleged to have violated ASA rules and regulations, ASA may initiate such investigations and if needs be conduct a disciplinary hearing, and reserves the right to claim all costs incurred by ASA in so doing, from the relevant member, club and/or province in terms of ASA's general powers.

## **8.8. Preparation Squads for 2019**

8.8.1. The Preparation Squads for Track and Field (Youth; Junior and Senior), Marathon and Cross Country was submitted to the ASA Council. The ASA Excellence Department will monitor the progress of the athletes.

## **8.9. Personal Coaches interacting with academies – Co-ordinator**

8.9.1. A list of Co-ordinators in each province was submitted to the ASA Council. The Co-ordinators will facilitate communication between athletes ranked on the ASA Top 10 ranking lists, and the Academies of Sport in each province.

## **8.10. Dates for Admin/AR/Excellence Athletes workshops**

The following dates for projects were announced:

8.10.1. ASA Athlete Representative Meeting - 9 November 2018

8.10.2. ASA Elite Athlete Workshop - 10 November 2018

8.10.3. ASA Administration Meeting - 17 November 2018

## **8.11. The Selection Criteria of Teams and Team Managements for 2019**

- 8.11.1. WPA asked for the selection of Team Managements to be more transparent
- 8.11.2. A draft Selection Criteria for Team Management was submitted by the ASA Office, and the Members were asked to make recommendations to improve the Selection Criteria of Teams and Team Managements

## **8.12. Honorary Pins – good governance**

- 8.12.1. The President introduced to the ASA Council an example of a pin and plaque that will be issued to Office Bearers that practice good governance.
- 8.12.2. ASA is also in process a developing a Merit Award System as well as an Award Function, to recognize achievements of all Members

## **8.13. KZNA Resolutions**

### **8.13.1. 2018 Spar Ladies Race in Pietermaritzburg**

A chronological series of communication between ASA and KZNA regarding the 2018 Spar Ladies Race in Pietermaritzburg was submitted to the ASA Council for consideration.

The ASA Council ruled the KZNA Board acted in violation of IAAF and ASA rules to overturn the decision of the Referee and the Appeal Board in the order in which athletes finished the race. The ASA Council gave a directive that the decision of the Appeal Board regarding the placing of the athletes must be upheld.

### **8.13.2. 2018 CAASR5 international event in KZNA**

- 8.13.2.1. A chronological series of communication between ASA and KZNA regarding the 2018 CAASR5 international event in KZNA was submitted to the ASA Council for consideration.
- 8.13.2.2. The ASA Council expressed their concern that KZNA do not want to co-operate with ASA in matter of national and international interest. They also expressed their concern of the repeated pattern of KZNA to violate the ASA Constitution by taking ASA to court, rather than resolving conflicts in accordance to the ASA Constitution.

- 8.13.3. **RESOLUTION** – The ASA Council expressed their concern that the conduct of KZNA has been on the agenda of the Council Meetings, under the point “Points arise from previous minutes”. It is clear that there are no improvement in the manner the KZNA Board governs KZNA. It is a concern that the manner KZNA governs KZNA repeatedly brought ASA is disrepute over the past 2 years. The ASA Council ruled unanimously that the KZNA Board must be suspended and disciplined

in accordance with the ASA Constitution. The ASA Board must report to the ASA Council at the 2019 ASA AGM what remedial actions were taken to ensure that KZNA do not bring ASA in disrepute again.

## **9. Closure**

- 9.1. The President thanked the Delegates, Commissions and Committees for attending the ASA AGM. He invited the Council to lunch before they leave, and wish them a safe journey home.
- 9.2. The ASA AGM was adjourned at 15:10

Aleck Skhosana

President: Athletics South Africa